



BOARD MEETING MINUTES

May 12, 2020

Present:

Darcy Arnold
Mary Turner
Mary West (6:43)
Carolyn Rettig
David Lane
Dr. Lou Dwyer
Julie Hilmes
Mike Schottelkotte
Trevor Harrison
David Kienholz

Absences:

Staff Present:

Tom Turner
Steve Dahlman
Chris McDonald
Kevin Sowder
Aimee Pruitt

Guest:

Lori Sharp

- I. Call to Order: Meeting called to order at 6:30 p.m. by President Darcy Arnold.
- II. Absences: See above
- III. Minutes Review. Motion by Trevor Harrison and seconded by Julie Hilmes to approve minutes from the April meeting. Motion carried.
- IV. Public Comment:
 - A. Tom shared a very positive email from the parent of a client.
 - B. Board Emails: Darcy reminded everyone to check your COI emails.
- V. Executive Director's Report: Usually, Tom starts his report by passing out a copy of his article from the Daily Press, this month however, it hasn't been published yet.
 - A. On May 7th Tom heard back about the CCB Designation application and the Annual Plan Update, we have been approved for another year.
 - B. One year ago (Feb.) Tom shared his proposal for enrollment allocation based on each CCB's percentage of the state's population. On May 6th Tom received an operational memo stating his proposal is going to be implemented effective 7/1/20. Due to the collapse of the economy, we won't see any new enrollments for a while, but Tom's persistence paid off.
 - C. COVID-19 update, the CPR Team continue to meet 2 days a week (Mon. & Thurs.) and everything is status quo, which is a good thing. We still don't have any positive cases among staff or clients, way to go everyone. The Colorado Health Department is starting infection control surveys. The surveyors will be coming to Group Homes to make sure everything is up to par. The feedback from around the state has been positive, the surveyors are respectful, and the visits aren't overly long. COI will probably be at the tail end of the process since we have relatively small facilities.

Tom is giving credit to HCPF, they've really stepped to the plate in the last two months and have been sharing useful information via weekly webinars which Bonnie Silva chairs and staff from many different entities attend. They've come up with ideas for some short-term funding for providers over the next few months. HCPF has been concerned about CCBs having to close Day Programs so they gave the ok to provide those services in an alternative way, such as in Group Homes. The CARES Act has pushed through a 6.2% increase in the federal match for Medicaid. HCPF has given an 8% increase in residential rates though the end of June. The JBC is back in session and working on massive cuts to next year's budget. How much of that will impact us is still in process. While our End the Wait campaign is obviously off the table for now, all of our efforts with legislators have certainly positioned us well to limit cuts to the extent possible.

VI. Committee Reports

A. Finance/Audit Committee: Steve presented the financials for March 2020. March was kind of crazy. Half of the month was in "normal" mode and the last half we were in the operational mode dictated by the response to Covid-19. We were able to achieve a nearly \$17k net income due to a slight increase in revenues and almost \$85k reduction in expenses when compared to January totals. Mike Schottelkotte motioned to approve financial statements as presented, seconded by David Lane, all in favor. Motion carried.

- Final payment on the 3rd street property was made by CMU on May 1st. David Kienholz is helping to wrap that all up.
- The modular in River Meadows has been sold, we received the down payment today (May 12th) and the rest should be in soon.
- The 990 Federal Tax Return for Non-Profits was previously due on May 15, it has been extended to July 15. So, we will review it at the next Board Meeting.
- We received the PPP loan. Our 8-week period to use the funds is 04/16 – 06/14. After that if all conditions are met, we can apply for loan forgiveness. David Lane let Steve know how appreciated he is for the way he's handling the PPP.
- The additional 8% increase from the state came out to roughly \$26k for April and while the state can't mandate what is done with those funds, they are strongly encouraging agencies to use that money on staff recognition or as a sort of hazard pay. The Admin Team is working together to come up with something for employees and Host Home Providers. Darcy thinks this is the best way to use the money.

Darcy Arnold gave a special thank you to Steve, his staff, and Lori Sharp which Tom seconded.

B. PR/Fund-Raising Committee: Lori Sharp led a discussion which included the following:

- The "No-Event" Fundraiser goal was \$40k and we were able to raise \$70k so we were able to cover the CDOT match and have around \$32k left for operations. Lori is planning a photo shoot after the vans get all logoed up as a thank you for sponsors. David Kienholz asked if there had been any problems with the advertisers since the vans aren't running around town and the logos aren't in place. No there hasn't been any issue yet. Lori suggested we don't start the timer on advertisements until we are running at full capacity or maybe even give two years instead of one. Trevor Harrison wanted to know if we were going to send a letter to contributors to let them know what the plan is, and Tom and Lori said they would meet to put something together. Tom also wants to communicate that

it could be a few months before advertisers will see the logos due to Montrose Signs being a bit backed up.

- What's next? COI received a grant from CDOT for another 2 vehicles and our match will be about \$24k so Lori is recommending a \$50k goal and another round of our "No-Event" Fundraiser, which was never meant to be a one-time thing but an on-going force. In the new world we find ourselves in all non-profits are trying to come up with a "No-Event" fundraising idea so we were lucky to be ahead of the curve on ours.
- Mary West thought it would be a good idea to park our vans in more visible locations after they get their logos as a small form of advertisement. Everyone agreed that would be a good idea after all we have a list of sponsors and a few of them have nice parking areas, so we should start there for possible spots. Good idea Mary.
- We received 4 new donors from the #Giving Tuesday Campaign. A big thank you to Mary West for utilizing social media and bringing in a few donors herself.
- Lori is planning a We Miss Your Smiling Faces Campaign which will be more of a feel good, reach out and make new friends, check on old relationship's kind of campaign. Mary Turner mentioned an agency calling her to just check in and how nice it was, so she thought that would be something we could do. Lori agreed that was perfect for this campaign. Carolyn Rettig suggested we make smiley masks to sell and hand out to donors. Mary West thought we might be able to use a marquee sign to advertise for this event.
- We are deficient in contacts, so we need to be thinking of ways to reach more people, social media is one idea.
- Darcy reminded everyone to get email addresses for their contacts.

Lori thanked the Board for their support and their connections.

VII. Old Business: None.

VIII. New Business: FSSP Policy & Procedure. HCPF set an April 30th deadline for this P&P Elaine Wood got it together and sent it out as a draft. We got a response from HCPF today and they were pleased with it. David Kienholz motions to approve P&P as written, seconded by Mike Schottelkotte, all in favor. Motion carried.

IX. Announcements:

- Mary West and a couple of her women's groups are taking care packages to nursing homes and staff. They would like to come to COI too, probably the first week of June.
- Tom was contacted by Sara Plumhoff and Montrose Community Foundation would also like to say thank you to staff with gift cards to feed their families.

Tom will talk to Sara and be in touch with Mary for scheduling details.

X. Adjournment: Motion to adjourn put forth by Trevor Harrison. Meeting was adjourned at 8:18 PM.

Respectfully submitted,

Aimee Pruitt

Montrose
Daily Press
5/14/20

Babies can't wait

By TOM TURNER
COMMUNITY OPTIONS

The COVID-19 pandemic has presented many challenges to Community Options because we can't simply "shut down."

We have hundreds of people with disabilities still depending on us for their everyday support. As reported in last month's column, we closed our two day program facilities on March 18, and have found creative ways for our staff to provide day program activities in our residential facilities. We've previously never been allowed to provide day programs in our residential settings, but our state regulators have relaxed a number of requirements during this crisis, and we are grateful for this flexibility.

You can probably imagine that the way we provide services and supports for adults hasn't really changed that much while they have been confined to their homes. The location may be different and people are all wearing masks and practicing social distancing, but the core "hands-on" services that we provide are much the same.

But what about the infants and toddlers with special needs served through our Early Intervention program?

These services are based in each family's home and involve the child and their parents, and these children, from birth to age 3, are in a crucial period of development and can't afford to lose months waiting for their therapists to be able to come to their home again.

Our agency and our partners at the state of Colorado remain committed to helping children and families during this crisis, and we are embracing innovation and flexibility in service provision. Fortunately, virtually everyone has become familiar with Zoom and similar technologies over the past few months. Our new approach to providing these critical services is that families are visited by their speech therapist, occupational therapist, physical therapist or child developmental specialist over the internet via computer, tablet, or smartphone.

This is especially important when those

families are spread across six counties and nearly 10,000 square miles, and everyone is under "stay at home" orders. These tele-therapy services allow for the parent, child and therapist to interact in the home. During these visits the therapist can see the child and provide coaching and answer questions with the parents. It puts parents in the driver's seat as the therapist instructs them on what to do in real time. Initially, some families and therapists expressed reluctance about teletherapy, but over time it has become a comfortable, empowering, and efficient tool to help children continue with their individual intervention programs.

Despite the pandemic, babies don't wait to be born, and some will have developmental delays and need professional assistance. Community Options continues to receive referrals from hospitals and pediatricians, and we continue to add families and children to this important program during this difficult time.

Tom Turner is the executive director of Community Options.

Community Options, Inc.
FY20 FINANCE REPORT AS OF 3/31/2020
5/12/2020



Reports attached:

1. Balance Sheet/Working Capital Report
2. Revenue and Expense Statement
3. Capital Budget Expenditures

Summary:			
REVENUES			
For the agency we are 2.3% under budgeted revenue. With the major change in operations due to Covid mid-March, deviations from the budget, both megative and positive, are occurring. Retainer payments from HCPF in Day services (both Comp and SLS) are allowing us to bill close to 100% utilization. Other services, like H-T-D transportation in both SLS and Comp are at about 50% of average. Both reveeneues and expenses will be impacted for the remainder of the year in ways not anticipated in the budget.			
EXPENSES			
Overall, agency expenses are below budgeted by 1.7%. With the response to Covid's emergency declaration mid-way through the month, we were primarily in a reactive mode. Some medical necessity prompted significant overtime at one residential facility but overall personnel expenses were about where they would have been expected to be without the massive schedule changes.			

Working Capital as of 3/31/20				With 1 loan maturing this year, it gets classified with current liabilities
	Current Month	7/1/2019 Balance	Net Change from 7/1/19	Decrease of \$ (49,790) from last month
	\$ 174,943	\$ 268,444	\$ (93,501)	

Balance Sheet as of 3/31/20			
	Current Month	7/1/2019 Ratio	Net % Change from 7/1/19
Current Ratio	1.101	1.163	-5.33%
Curr Assets/All Liabilities	0.715	0.759	-5.84%

Capital/Ops Projects:	\$ 162,061	Current Month	Some small expenditures on Vista View sewer & security lights at Park Place Most of this is just booking the CDOT vehicles as assets. COI received and must pay vendor so pass-through on non-match portion. This occurred in April.
	\$ 259,548	Year-to-Date	

Revenue to 3/31/2020	Actual	Budget	+/-
Agency	72.66%	75.00%	-2.34%
Agency w/o Children's Svc	72.83%	75.00%	-2.17%

Comparative Expense Review as of 3/31/2020			
Expenses:	Current Month over/(under)	Last Month over/(under)	Cur Mth/Last Yr over/(under)
			Comment-See Summary
Agency	-1.69%	-1.11%	-2.58%
Agency w/o Children's	-1.53%	-1.01%	-2.49%

Community Options, Inc.
 FY20 FINANCE REPORT AS OF 3/31/2020



5/12/2020

Children's Svc's	-3.95%	-2.55%	-3.96%	
Day/SLS Program Svc's	-5.18%	-3.71%	-2.07%	
Residential Svc's	1.13%	1.10%	-3.72%	
Adult Services	-1.01%	-0.54%	-3.18%	
Case Mgmt.	-8.79%	-8.09%	4.12%	
Transportation Svc's	9.31%	9.10%	5.17%	Have had many major repairs
Admin	-1.05%	-0.59%	-3.92%	



COMMUNITY OPTIONS, INC.--BALANCE SHEET & WORKING CAPITAL REPORT
FY20 PERIOD ENDING 3/31/2019 (75% OF FY)
5/12/2020

ASSETS:	3/31/2020	2/29/2020	1/31/2020	6/30/2019	6/30/2018	6/30/2017
Current Assets						
Operating Cash Accts	\$ 1,016,719	\$ 1,029,654	\$ 1,109,706	\$ 1,069,872	\$ 706,828	\$ 872,028
Cash Held in Trust	\$ 76,771	\$ 86,031	\$ 65,391	\$ 63,912	\$ 772,149	\$ 992,900
Prepaid Expenses	\$ 40,432	\$ 51,993	\$ 51,530	\$ 37,232	\$ 114,115	\$ 124,744
Medicaid A/R	\$ 578,475	\$ 569,215	\$ 563,014	\$ 532,669	\$ 497,328	\$ 790,224
State A/R	\$ 101,830	\$ 75,794	\$ 158,715	\$ 192,542	\$ 168,289	\$ 155,786
Misc. A/R (Spec Nds, VR, Gen'l)	\$ 69,994	\$ 85,155	\$ 2,956	\$ 7,793	\$ 24,143	\$ 47,273
Voc Trade A/R	\$ 3,469	\$ 5,046	\$ 3,975	\$ 4,710	\$ 4,704	\$ 3,211
Client A/R	\$ 24,416	\$ 23,349	\$ 24,164	\$ 9,548	\$ 7,210	\$ 9,049
Total Current Assets *	\$ 1,912,106	\$ 1,926,237	\$ 1,979,451	\$ 1,918,278	\$ 2,294,766	\$ 2,995,215
Notes Receivable	\$ 106,714	\$ 107,106	\$ 112,238	\$ 147,884	\$ 207,729	\$ 206,464
Assets held for sale	\$ 1,087,471	\$ 1,087,471	\$ 1,087,471	\$ 1,087,471	\$ 1,087,471	\$ 1,087,471
Fixed Assets						
Office Eqmt	\$ 9,768	\$ 10,921	\$ 12,074	\$ 20,145	\$ 5,448	\$ 33,432
Trans Eqmt	\$ 43,301	\$ 46,409	\$ 49,517	\$ 71,273	\$ 62,817	\$ 120,309
Land	\$ 604,605	\$ 604,605	\$ 604,605	\$ 604,605	\$ 629,626	\$ 584,626
Bldgs & Imprvmts	\$ 2,308,958	\$ 2,328,211	\$ 2,347,464	\$ 2,482,235	\$ 2,259,162	\$ 2,296,602
Program Eqmt	\$ 20,171	\$ 20,572	\$ 20,973	\$ 23,780	\$ 12,210	\$ 16,051
Cur. Yr. Capital & Work In Progress	\$ 221,175	\$ 62,346	\$ 22,420	\$ -	\$ 455,774	\$ 199,782
Total Fixed Assets	\$ 3,207,978	\$ 3,073,064	\$ 3,057,053	\$ 3,202,038	\$ 3,425,037	\$ 3,250,802
TOTAL ASSETS	\$ 6,314,270	\$ 6,193,878	\$ 6,236,213	\$ 6,355,671	\$ 7,015,003	\$ 7,539,952
LIABILITIES & FUND BALANCES:						
Liabilities						
Current Liabilities*	\$ 1,737,163	\$ 1,627,892	\$ 1,631,316	\$ 1,649,834	\$ 1,025,978	\$ 1,099,987
Long Term Liabilities	\$ 937,075	\$ 942,830	\$ 946,075	\$ 876,287	\$ 1,812,285	\$ 1,852,191
Total Liabilities	\$ 2,674,238	\$ 2,570,722	\$ 2,577,391	\$ 2,526,121	\$ 2,838,263	\$ 2,952,178
Fund Balance	\$ 3,860,117	\$ 3,860,117	\$ 3,860,117	\$ 4,176,740	\$ 4,587,774	\$ 4,609,669
Net Income	\$ (220,084)	\$ (236,962)	\$ (201,295)	\$ (347,189)	\$ (411,034)	\$ (21,895)
Total Fund Bal & Net Income	\$ 3,640,033	\$ 3,623,155	\$ 3,658,822	\$ 3,829,551	\$ 4,176,740	\$ 4,587,774
TOTAL LIABILITIES & FUND BALANCE	\$ 6,314,270	\$ 6,193,878	\$ 6,236,213	\$ 6,355,672	\$ 7,015,004	\$ 7,539,952

*WORKING CAPITAL BALANCE	3/31/2020	2/29/2020	1/31/2020	6/30/2019	6/30/2018	6/30/2017
Change:						
From Previous Month	(123,402)	(49,790)	(74,244)			
FY to Date:						
(Balance at 7/1/19)= \$ 268,444	(93,501)	29,901	79,691	(1,000,344)	(626,440)	307,599
	(from 7/1/19)	(from 7/1/19)	(from 7/1/19)	(from 7/1/18)	(from 7/1/17)	(from 7/1/16)

COMMUNITY OPTIONS, INC. 5/12/2020		FY20 Initial Budget Revenue & Expense by Program				To 3/31/20	75.00%		
ITEM	REVENUE: FY20 INITIAL BUDGET	REVENUE: FY20 November-19	Y-T-D REVENUE	REVENUE: % OF BUDGET	EXPENSE: FY2020 REVISED BUDGET	EXPENSE: FY2020 November-19	Y-T-D EXPENSE	EXPENSE: % OF BUDGET	
TOTAL ALL PROGRAMS	8,489,442	692,760	6,168,790	73%	8,714,515	675,879	6,388,876	73.3%	
Without Children & Family:									
REVENUE BUDGET / MONTH / YTD	\$ 7,938,218	\$ 658,157	\$ 5,781,141	72.8%					
EXPENSE BUDGET MONTH / YTD	\$ 8,163,291	\$ 637,684	\$ 5,997,256	73.5%					
SURPLUS/(DEFICIT) BUDGET / MONTH / YTD	\$ (225,073)	\$ 20,473	\$ (216,115)	96.0%					
CHILDREN/FAMILY SVCS:									
EARLY INTERVENTION UNICORN	171,272	11,973	119,536	69.8%	171,272	18,762	155,680	60.2%	
EARLY INTRVNTN GAE DIRECT	32,192	0	7,246	22.5%	32,192				
MEDICAID EI	55,000	5,750	35,404	64.4%	55,000				
EARLY INTERV INS TRUST	3,930	105	8,395	213.6%	3,930	130	7,140	181.7%	
EARLY INTERV INS TRUST/BROKER	668	18	1,427	213.6%	668				
SUBTOTAL E/I	263,062	17,845	172,008	65.4%	263,062	18,892	162,820	61.9%	
PART C	0	0	0	#DIV/0!					
SUBTOT E/I+PART C	263,062	17,845	172,008	65.4%	263,062	18,892	162,820	61.9%	
FSS PROGRAM:									
DIRECT FAMILY SERVICES	113,793	9,025	86,717	76.2%	113,793	9,045	89,184	78.4%	
PROGRAM MSO,C/M	39,829	3,320	29,869	75.0%	39,829	2,641	43,725	109.8%	
SUBTOTAL FSSP	153,622	12,345	116,586	75.9%	153,622	11,686	132,909	86.5%	
CHILDRENS' EXTENSIVE SUP(CES)	58,000	4,413	65,573	113.1%	58,000	2,547	55,937	96.4%	
SUBT CHILD/FAMILY SVCS	474,684	34,604	354,168	74.6%	474,684	33,125	351,666	74.1%	
PROGRAM ADMIN/OTHER:									
EARLY INTER-MGMT FEE	76,540	0	33,481	43.7%	76,226	5,044	39,720	52.1%	
COORD SYSTEM MGMT FEE			0						
PART C MGMT FEE	0	0	0	#DIV/0!					
GO4IT GRANT	0	0	0			0	0	#DIV/0!	
SUPPORT SERVICES' ADMIN	0	0	0	#DIV/0!					
DEPRECIATION					314	26	234	74.5%	
SUBT PROGRAM ADMIN/OTHER	76,540	0	33,481	43.7%	76,540	5,070	39,954	52.2%	
1 SUBTOTAL CHILD/FAMILY SVCS	551,224	34,604	387,649	70.3%	551,224	38,195	391,620	71.0%	
ADULT SVCS:									
DAY/SLS PROGRAM:									
MEDICAID DAY SVCS	1,050,000	97,433	766,043	73.0%					
MED SUPPORTED LVG SVCS	813,500	56,960	582,918	71.7%					
STATE SUPPORTED LVG SVCS	130,265	20,955	96,817	74.3%					
OBSS SVCS	26,263	1,487	17,604	67.0%					
MONTROSE PROD REV	12,617	445	10,014	79.4%					
DELTA/ASPEN CREST PROD REV	7,240	126	4,149	57.3%	321,306	21,533	225,076	70.05%	
JOB COACH	35,173	4,000	12,193	34.7%					
SCHOOL DAY	13,933	576	4,768	34.2%					
SECOND IMPRESSIONS	87,000	4,310	74,651	85.8%	142,471	7,818	98,913	69.43%	
PARK PLACE					377,186	27,039	259,271	68.74%	
PARK PLACE (SE)					170,994	12,802	132,558	77.52%	
ASPEN CREST SE					39,795	35	13,493	33.91%	
PRIVATE PAY	7,650	304	10,480	137.0%				#DIV/0!	
PARK PLACE DEPRECIATION					101,990	8,499	76,491	75.00%	
DELTA/ASPEN CREST DEPRECIATION					22,709	1,893	17,037	75.02%	
MONTROSE ADMIN					214,217	21,622	175,694	82.02%	
DELTA/ASPEN CREST ADMIN					109,138	9,376	80,576	73.83%	
2 SUBT DAY/SLS PROGRAM SVCS	2,183,641	186,596	1,579,637	72.3%	1,499,806	110,617	1,079,109	71.95%	
CONTRACT SERVICES									

COMMUNITY OPTIONS, INC. 5/12/2020		FY20 Initial Budget Revenue & Expense by Program				To 3/31/20		75.00%	
ITEM	REVENUE: FY20 INITIAL BUDGET	REVENUE: FY20 November-19	Y-T-D REVENUE	REVENUE: % OF BUDGET	EXPENSE: FY2020 REVISED BUDGET	EXPENSE: FY2020 November-19	Y-T-D EXPENSE	EXPENSE: % OF BUDGET	
SIX POINTS(SE/CA)				0	(0)	0	0	0.0%	
SUBT CONTRACT SERVICES	0	0	0	0	(0)	0	0	0.0%	
SLS PERSONAL CARE/ SUPPORT:									
MED SLS PERS CARE/SUPPORT					387,130	19,343	279,292	72.14%	
ST SLS PERS CARE/SUPPORT					176,872	11,782	82,579	46.69%	
SUPPORT SERVICES' ADMIN				0		0	0	#DIV/0!	
3 SUBT SLS PERS CARE/SUPPORT:	0	0	0	0	564,002	31,125	361,871	64.2%	
4 SUBT DAY/SLS PROGRAM:	2,183,641	186,596	1,579,637	72.3%	2,063,807	141,742	1,440,980	69.8%	
RESIDENTIAL PROGRAM:									
MEDICAID RESIDENTIAL SVCS									
VISTA VIEW GH	370,000	32,536	266,351	72.0%	362,699	28,986	266,055	73.4%	
CASCADE GH	330,000	27,102	194,972	59.1%	299,124	28,029	239,215	80.0%	
HILLVIEW GH	530,000	46,885	398,990	75.3%	520,470	41,100	364,599	70.1%	
GLENCOE GH	410,000	31,208	268,003	65.4%	341,180	30,211	259,992	76.2%	
CANYONVIEW GH	435,000	37,911	313,856	72.2%	397,469	39,294	302,260	76.0%	
UTE HOUSE GH	505,000	40,021	351,350	69.6%	427,175	36,837	359,934	84.3%	
SUBTOTAL GRP HMS	2,580,000	215,663	1,793,522	69.5%	2,348,117	204,457	1,792,055	76.3%	
MONTROSE PCA BILLING	250,000	18,093	167,695	67.1%	317,748	20,698	213,192	67.1%	
DELTA PCA BILLING	310,000	27,549	235,477	76.0%	254,335	22,501	185,037	72.8%	
MEADOWS RENTAL	8,400	0	3,500	41.7%	7,414	139	4,546	61.3%	
HOST HOME SVCS	830,000	80,121	690,140	83.1%	551,000	50,735	457,463	83.0%	
HOST HM ADMIN	1	0	3,214	321390.0%	69,323	5,251	54,396	78.5%	
SUBT PCA/HH	1,398,401	125,763	1,100,026	78.7%	1,199,820	99,324	914,634	76.2%	
ALL REIMBURSED MEDICAL	8,000	620	17,273	215.9%					
HUD	5,400	886	7,577	140.3%					
CLIENT R/B	692,220	58,100	521,086	75.3%					
SUBT RESID PROGRAM	4,684,021	401,032	3,439,483	73.4%	3,547,937	303,781	2,706,689	76.3%	
CONTRACT SERVICES						0	0	#DIV/0!	
SIX POINTS(RES)					2,500	1,071	12,021	480.8%	
OHCDS (Prof Svc)									
SUBT CONTRACT SERVICES					2,500	1,071	12,021	480.8%	
PROGRAM ADMIN/OTHER:									
RESID ADMIN/SUPPORT					79,821	7,702	70,913	88.8%	
MONTROSE MEDICAL SUPPORTS					206,806	13,309	135,403	65.5%	
DELTA MEDICAL SUPPORTS					75,758	1,726	54,460	71.9%	
OTHER(Clt Vacation Clearing)	900	0	0	0.0%	976	0	956	98.0%	
RESID DEPRECIATION					101,402	8,494	76,446	75.4%	
SUBT PROGRAM ADMIN/OTHER:	900	0	0	0	464,763	31,231	338,178	72.8%	
5 SUBT RESIDENTIAL PROGRAM:	4,684,921	401,032	3,439,483	73.4%	4,015,200	336,083	3,056,888	76.1%	
6 SUBTOTAL ADULT SVCS:	6,868,562	587,629	5,019,120	73.1%	6,079,008	477,825	4,497,868	74.0%	

COMMUNITY OPTIONS, INC. 5/12/2020		FY20 Initial Budget Revenue & Expense by Program To 3/31/20				75.00%			
ITEM	REVENUE: FY20 INITIAL BUDGET	REVENUE: FY20 November-19	Y-T-D REVENUE	REVENUE: % OF BUDGET	EXPENSE: FY2020 REVISED BUDGET	EXPENSE: FY2020 November-19	Y-T-D EXPENSE	EXPENSE: % OF BUDGET	
CASE MANAGEMENT:									
CS MGMT(STATE)	22,420	1,921	18,064	80.6%	505,592	38,354	335,118	66.3%	
EI SVC COORDINATORS	95,241	0	42,234	44.3%					
CS MGMT(TCM)	353,500	28,519	233,519	66.1%					
PART C SVC COORD		0	0	#DIV/0!					
EARLY INTERV INS TRUST/SC	2,043	109	3,604	176.4%					
PASARR & DETERMINATIONS	2,098	263	1,838	87.6%					
WAIT-LIST	18,318	0	18,318	100.0%					
ASSESSMENTS	15,966	1,261	10,848	67.9%				#DIV/0!	
OTHER--CWA; CRISIS	1	0	456	45600.0%	0		186	#DIV/0!	
OTHER--SIDL, DRAWER FUND	7,500	0	0	0.0%	1,800	340	582	32.3%	
DEPRECIATION					471	39	351	74.5%	
7 SUBTOTAL CS MGMT	517,087	32,073	328,880	63.6%	507,863	38,733	336,237	66.2%	
TRANSPORTATION SVCS/SUPPORT:									
TRANS	310,100	15,174	213,902	69.0%	389,475	33,675	336,489	86.4%	
OTHER(Vehicle sales, Insurance)	0	0	1,171	#DIV/0!					
DEPRECIATION					37,598	3,133	28,197	75.0%	
SUBTOT TRANS(IN-HOUSE)	310,100	15,174	215,074	69.4%	427,073	36,808	364,686	85.4%	
SX PTS & HH TRANS PURCHASE SVCS					18,000	1,232	10,560	58.7%	
8 SUBTOTAL ALL TRANS	310,100	15,174	215,074	69.4%	445,073	38,040	375,246	84.3%	
ADMINISTRATION/SUPPORT:									
ADMIN	26,842	3,328	19,546	72.8%					
ADMIN FEE/QA; Ops	56,250	4,536	42,377	75.3%					
EI GAE INDIRECT (10%)	20,685	1,197	9,403	45.5%					
BUSINESS OPERATIONS	1	0	820	82007.0%	478,999	33,432	364,619	76.1%	
MAINTENANCE					116,220	13,080	106,556	91.7%	
SAFETY	1	0	75	7500.0%	41,820	3,440	30,674	73.3%	
TRAINING					47,691	5,106	39,510	82.8%	
HR					150,644	10,959	94,100	62.5%	
I.T. SUPPORT					135,212	8,379	83,675	61.9%	
FUNDRAISING					23,800	3,825	16,023	67.3%	
DEPRECIATION					21,962	1,831	16,479	75.0%	
9 SUBTOTAL ADMIN/SUPPORT	103,779	9,061	72,221	69.6%	1,016,348	80,052	751,636	74.0%	

COMMUNITY OPTIONS, INC.
5/12/2020

FY20 Initial Budget Revenue & Expense by Program To 3/31/20 75.00%

ITEM	REVENUE:	REVENUE:	Y-T-D	REVENUE:	EXPENSE:	EXPENSE:	Y-T-D	EXPENSE:
	FY20	FY20	REVENUE	% OF	FY2020	FY2020	EXPENSE	% OF
	INITIAL BUDGET	November-19		BUDGET	REVISED BUDGET	November-19		BUDGET
LOCAL & OTHER:								
CITIES & COUNTIES	17,500	4,000	16,500	94.3%				
IN-KIND		675	2,025			675	1,525	
STATE--CAPACITY BUILDING FUNDS	23,810	0	23,810	100.0%				
SECOND IMPRESSIONS-DONATED COMM.	3,500	0	0					
LOCAL-RESTRICTED	10,458	2,054	10,197	97.5%	15,000	0	188	1.3%
INTEREST INCOME (inc cmu note)	8,422	268	5,371	63.8%				
OTHER(Court Restitution)								
OTHER (Proceeds asset sale)								
OTHER(Proceeds from Locust)								
OTHER (Plug)		0	90			(871)	(3,816)	
VAN LOGOS (RESTRICTED)	40,000	600	55,100	137.8%				
OPERATING PROJECTS					100,000	3,230	38,372	38.4%
FUNDRAISING (UNRESTRICTED)	35,000	6,624	30,503	87.2%				
CAPITAL CAMPAIGN	0	0	2,250	#DIV/0!				
10 SUBTOTAL L & O	138,690	14,220	145,846	105.2%	115,000	3,034	36,269	31.5%
11 TOTAL ALL PROGRAMS	8,489,442	692,760	6,168,790	72.7%	8,714,515	675,879	6,388,876	73.3%
ADJUSTMENT				0	0	0	0	0
12 TOTAL ALL PROGR, ADJ'D	8,489,442	692,760	6,168,790	72.7%	8,714,515	675,879	6,388,876	73.3%
REV. BUDGET /FISCAL YEAR COMPARATIVE **	8,489,442	692,760	6,168,790	72.7%				
EXP. BUDGET /FISCAL YEAR COMPARATIVE **	8,714,515	675,882	6,388,876	73.3%				
13 SURPLUS/(DEFICIT) BY YEARS	(225,073)	16,878	(220,086)	97.8%				

OPERATING PROJECTS--FY 2020

As of 3/31/2020

Department	G/L Code	Description	S=Safety		DONE	Cost Estimate	Expended Cur Mth	Year-to-Date Expended	Balance	% Expended
			H=High	L=Low						
645 Junction PCA	5401-72-020	645 S. JUNCTION--REPLACE REAR STEPS				\$ 900			\$ 900	0%
Admin	5401-40-000	Admin-Repair Split Rail Fence				\$ 400			\$ 400	0%
Aspen Crest	54xx-60-300	Roof over S. side shed water from basement area				\$ 10,200			\$ 10,200	0%
Bradford	54XX-72-020	BRADFORD--Painting--Remainder Upstairs				\$ 1,600			\$ 1,600	0%
Canyonview	54xx-75-110	Roof Repair				\$ 3,982		\$ 3,982	\$ -	100%
Canyonview	54xx-75-110	Window Replacement-18k/13.6k/8.8k bids				\$ 9,211	\$ -	\$ 9,297	\$ (86)	101%
Canyonview	54xx-75-110	Make trailer functional for use as PCA				???			???	???
Delta PCAs	54xx-72-030	Delta Duplex--Exterior painting				\$ 3,400			\$ 3,400	0%
Garnet Repairs	5400-80 & 50	Upstairs sink, window, lights/fans, water, porch, etc.				\$ 2,900	\$ -	\$ 4,032	\$ (1,132)	139%
Glencoe GH	54xx-75-090	Front Yard Landscaping				\$ 800			\$ 800	0%
Glencoe GH	5407-75-090	Replace LR Carpet- Units 1-2-3				\$ 8,400			\$ 8,400	0%
Glencoe GH	5407-75-090	Repair bathroom remodel				???			???	???
Glencoe GH	5407-75-090	Install Heat Sensors/system testing-Inspection				\$ 1,000	\$ -	\$ 1,172	\$ (172)	\$ 1,172
Hillview	5XXX-75-080	Shade Structure--Fabric status unknown	H			???			???	???
Hillview	5XXX-75-080	Mop sink or equivalent	S			\$ 400	\$ -	\$ 657	\$ (257)	164%
Ute GH	5402-75-120	Ute--Cover 1/2 wall for W/C protection				\$ 950			\$ 950	0%
Ute GH	54xx-75-120	Ute--Rails to rear patio	H			\$ 300			\$ 300	0%
Ute GH	5403-75-120	Ute-Rear step & patio concrete finish	H			\$ 4,200			\$ 4,200	0%
Total All Total Operating Projects						\$ 48,643	\$ -	\$ 19,141	\$ 29,502	

CAPITAL ITEMS--FY 2020

As of 3/31/2020

Department	G/L Code	Description	S=Safety		DONE	Cost Estimate	Expended Cur Mth	Year-to-Date Expended	Balance	% Expended
			H=High	L=Low						
Admin	5xxx-40-600	5 replacement PC systems				\$ 5,500	-	-	\$ 5,500	0%
Admin	5xxx-40-600	Replacement Montrose Server 1				\$ 3,500	-	-	\$ 3,500	0%
Aspen Crest	5xxx-60-300	Replace Boiler System	S			\$ 6,032	-	6,032	\$ -	100%
Aspen Crest	5xxx-60-300	Lift for heavier wheelchairs	S			\$ 35,000	-	-	\$ 35,000	0%
Park Place	5xxx-60-600	Grade/gravel Parking Lot-N. of Building	S			\$ 16,935	-	-	\$ 16,935	0%
Park Place	5400-60-600	Gutter system north side	S			\$ 4,200	-	4,142	\$ 58	99%
Transportation	52xx-79-000	Hillview Focus				\$ 17,500			\$ 17,500	0%
Transportation	52xx-79-000	Delta PCA Ford Focus				\$ 17,500			\$ 17,500	0%
Transportation	52xx-79-000	Cascade 10-pass. Van				\$ 23,000			\$ 23,000	0%
Transportation	52xx-79-000	Local Match for 3 CDOT Vehicles	H			\$ 40,000	\$ -	\$ 39,701	\$ 299	99%
Transportation	52xx-79-000	3 CDOT Vehicles Pass-thru Funds	H			\$ -	\$ 158,829	\$ 158,829		
Transportation	52xx-79-000	Heavy Duty Vehicle Lift for heavier vans				\$ 7,000			\$ 7,000	0%
Transportation	52xx-79-000	Maintenance Vehicle (Delta area/spare/snow removal)				\$ 6,500			\$ 6,500	0%
Transportation	52xx-79-000	Brake lathe for turning brake rotors				\$ 5,500			\$ 5,500	0%
Transportation	52xx-79-000	Auto AC recycling machine				\$ 4,000			\$ 4,000	0%
Total All Total Capital Projects						\$ 192,167	\$ 158,829	\$ 208,703	\$ 142,293	109%
Combined Cost Estimates/Expenditures						\$ 240,810	\$ 158,829	\$ 227,844	\$ 171,795	
Unbudgeted Items:										
	5200-40-200	Snow Plow Truck, Blade & Mount				5,000	-	3,110	\$ 1,890	50%
	5400-72-020	Bradford Water Main Break				1,500	-	2,496	\$ 2,496	
	5400-72-020	Bradford Furnace Replacement				2,500				
		Park Place--Security Lights					1,940	1,940		
		Second Impression Electrical Work					-	1,594	\$ 1,594	
	5400-75-060	Vista View Sewer Repair				20,000	1,292	22,564		
Grand Totals Budgeted for All Expenditures						269,810	162,061	259,548	177,775	