



BOD: Darcy Arnold, Dr. Lou Dwyer, Kristi Garner, Trevor Harrison, Julie Hilmes, David Kienholz, David Lane, Carolyn Rettig, Mike Schottelkotte, Mary Turner, Mary West.

BOARD MEETING AGENDA

The January 2019 Board Meeting will be held on Tuesday, the 8th, at 6:30 PM at the Allinson Admin Building, 336 S. 10th St., Montrose. See information on the Audit Exit Conference below.

- I. Call to Order
- II. Absences
- III. Minutes
- IV. Public Comment
 - A. Board Emails
- V. Executive Director's Report
- VI. Committee Reports
 - A. Finance/Audit Committee
 - 1) Audit Exit Report
 - B. PR/Fund-Raising Committee
- VII. Old Business
- VIII. New Business
- IX. Announcements
- X. Adjournment

FINANCE/AUDIT COMMITTEE:

The Finance/Audit Committee will meet from 5:00 – 5:30, and the Audit Exit Conference with our auditor will be held from 5:30-6:30 preceding the regular Board meeting.

BOARD MEETING MINUTES

January 8, 2019

Present:

Darcy Arnold
Dr. Lou Dwyer
Mary Turner
Julie Hilmes
Mary West
Trevor Harrison
David Lane
Carolyn Rettig

Absences:

Kristi Garner
Mike Schottelkotte
David Kienholz

Staff Present:

Tom Turner
Steve Dahlman
Chris McDonald

- I. Call to Order: Meeting called to order at 6:31pm by President Darcy Arnold.
- II. Absences: See above
- III. Minutes Review. Motion by Trevor Harrison and seconded by David Lane to approve minutes from December meeting. Motion carried.
- IV. Public Comment: None
 - A. Board Emails: Darcy reminded everyone to check your COI emails.
- V. Executive Director's Report
 - A. Tom wished everyone happy new year. Jan 12 will be Steve's 31st year of employment at COI. Remarkable. Jim Womeldorf also has been here 17 years this month.
 - B. Tom distributed the December newsletter and Tom's column from the Sunday paper. Tom thanked Carolyn for her comments last month and took them to heart.
 - C. Tom thanked the board for the staff bonuses last month. Staff were very appreciative of the bonus. Tom had neglected to present this to the Board at the December meeting, but had emailed the entire Board on December 12th. Everyone responded by email and it was approved to give a \$25 bonus to all staff.
 - D. Steve, Tom and Elaine will be going to GJ on Thursday when we will get the results of the Community Impact Survey related to CFCM.
 - E. Tom going to Denver next week and will attend a meeting on Weds. with HCPF and all of the CCBs following the OSA audit to promote better communication.
 - F. Follow up meeting with HCPF on rural attrition issues is next Thursday morning. Tom has expanded it to the other nine rural CCB's. Between attrition and minimum wage, we're all hurting. It all comes down to rates. All 10 of the rural boards will be at the meeting as well as the Alliance Executive Committee which should result in more traction for these issues.
 - G. We received a call from a parent who has stated that he intends to drop off his adult child with IDD on our doorstep next week. We are discouraging him from doing so, while encouraging him to work with us on the emergency enrollment process.
- VI. Committee Reports
 - A. Finance/Audit Committee: Julie commented on the roofing at Cascade and it looks really nice on the side that is completed. Steve presented the November financials.

Motion made by David Lane to approve the financial report. Julie Hilmes seconded. The motion passed.

- B. Audit Exit Report: Prior to the full Board meeting, Calvin Logan from Logan, Thomas & Johnson, LLC conducted a full audit exit conference related to the FY 18 audit for the Finance/Audit Committee, and then gave a brief overview of the financial audit for the full board. The audit is still in draft form pending resolution of one issue related to debt ratio loan covenant requirement on our loans with Wells Fargo. Assuming this issue is resolved, the Board will accept and approve the audit at the February meeting.
- C. PR/Fund Raising Committee: Steve reported on the results of our fund-raising efforts, and also noted that it's a challenge to track where donations are coming from etc. Categorizing has been difficult at best. Next meeting on January 21, 2:30 at Trevor's office when the discussion will include exploring the possibility of COI providing adult day care, as well as ideas to increase revenues from Second Impressions. Julie added that some of the things that clients have made with Robo are now for sale at Second Impressions.

VII. Old Business: None

VIII. New Business: None

IX. Announcements: Tom announced that the annual Alliance IDD Awareness Day at the Capital will be on February 27th. It culminates with a luncheon and about 65-70 legislators attend. Anyone is welcome to attend and can let Tom know if they would like to attend.

Mary Turner announced that COI did a great job putting together staff to care for her daughter while she and her husband took a few days off to go to CA.

Mary West talked about Amazon Smiles and is it something we could do? It was noted that we are already registered, and that we need to make sure that everyone knows that Amazon will donate to us when any of us purchase on Amazon.

Carolyn Reddig announced that Montrose Special Olympics is receiving special recognition for their programs, and that there would be a ceremony at MHS gym on March 6. More details as they become available.

X. Adjournment: Motion to adjourn put forth by Trevor Harrison. Meeting was adjourned at 7:42 PM.

Respectfully submitted,

Chris McDonald, Recorder